## Vanderbilt Community Services Association Architectural Review Process

Frankly Coastal Property Management will now be responsible for facilitating owner architectural review application submissions. Owners are now instructed to submit their applications as well as any questions or concerns directly to Frankly Coastal.

Please remember to send a completed application - applications that are submitted through partial measure will be returned and will delay the approval process. Detailed instructions are listed on the ARB Application.

The Association works to make a reasonable effort to expedite the review process, and responds within a two-week period, however, VCSA governance documents do allow a 30-day turnaround from the date of receipt.

Please Mail or E-mail your request to:

Frankly Coastal Property Management 4985 Tamiami Trail East, FL 34113

Office (239) 777-7088 • Fax (239) 777-1512

info@franklycoastal.com

## VCSA Architectural Committee Process

